



West Bengal State Electricity Distribution Company Limited
(A Govt. of West Bengal Enterprise)
Kolkata Zonal office

WBSEDCL

19/ A , British Indian Street, Kolkata - 700069

Phone: (033)- 2262-2583

E-mail: zm.kolkata@wbsecl.in

Regd. Office of WBSEDCL:
Vidyut Bhavan,
Block-DJ, Sector – II,
Bidhannagar,
Kolkata – 700 091.
Website-www.wbsecl.in

Memo. No. ZMK / Civil /e-Tender / 2023-24 /

Date :

NOTICE INVITING e-TENDER

Tender Notice No. ZMK /Civil / e-Tender / 2023-2024/11(2nd Call)

Dated: 29/11/2023

Tender ID -: 2023_WBSED_609677_1

e-tender in two parts is invited from bonafide, experienced and resourceful contractors of WBSEDCL, WBSETCL, DPL, PGCIL, NTPC and other Central Government / State Government / Central PSE or PSU / State PSE or PSU / Statutory Body/ Municipality or Municipal Corporation for the following work (Submission of Bid through online): -

Sl. No.	Name of Work	Estimated Amount in (₹)	Earnest Money Deposit (EMD) in (₹)	Completion Time
1	Annual Maintenance Contract for Day-to-Day tit bit repair and maintenance (Civil works) of the Offices under Kolkata Zonal Office.	₹ 4,04,000.00/-	8,080.00/- (Rupees Eight Thousand and Eighty only)	365 (Three Sixty-Five) Days

1. SCOPE OF WORK: -

Annual Maintenance Contract for Day-to-Day tit bit repair and maintenance (Civil works) such as plastering, painting, repairing doors & windows including glasses, roof treatment, repairing of sanitary & plumbing works etc. of the Offices under Kolkata Zonal Office. The payment against this order will be done on measurement basis as per PWDSOR not as per monthly rate basis.

2. A. TECHNICAL ELIGIBILITY CRITERIA: -

The bidder shall be considered technical eligible if he completed similar nature of work successfully having value not less than 50% of the estimated cost in single contract during last **3 (Three)** years. The word "similar" shall mean similar type of work like, building, road, fencing, drain etc. that contributes towards major financial involvement of the bid."

B. OTHER STATUTORY DOCUMENTS: -The Bidder shall furnish the following documents

- EPF Registration Certificate and challan for the last month.
 - PAN Card and Copy of I.T. Return for last **(3) three** financial years.
 - Professional Tax Clearance Certificate for the previous year.
 - E.S.I. Registration Certificate and challan for the last month. (if applicable)
 - Trade License in respect of the prospective Bidder, Proprietorship Firm (Valid Trade License), Partnership Firm (Partnership Deed, Valid Trade License), Ltd Company (Incorporation certificate ie MOA and AOA, Valid Trade License), Co-operative Society (Society Registration copy, Valid Trade License).
- N.B:** Any MOU/Temporary Agreement/Joint Ventures/Consortium/ any other arrangement to constitute an Entity having no statutory Registration Certificates (Non-Permanent Establishment) beyond the above-mentioned entities for the purpose of applying as prospective bidder will not be considered as valid document.
- GST Registration No. Certificate.
 - List of Machinery and key personnel.
 - Information regarding any **past and current litigation** with WBSEDCL / WBSETCL /Govt / PSU in which the bidder is involved the party's concerned and disputed amount.
 - The prospective Bidders or any of their constituent partners shall neither have abandoned any work nor any of their contract has been rescinded during the **last 5 (five) years**. Such abandonment or rescission will be considered as disqualification towards eligibility. **(A declaration in this respect has to be furnished by the prospective bidders)**

3. Date and Time Schedule:

A.	Date of Publishing of NIT & other Documents	05/12/2023 AT 11.00 hrs
B.	Documents download start date	05/12/2023 AT 11.00 hrs
C.	Bid submission starting date	05/12/2023 AT 11.00 hrs
E.	Bid submission closing date	13/12/2023 AT 15.00 hrs
F.	Techno-commercial bid opening date	15/12/2023 AT 15.00 hrs
G.	Techno-commercially qualified bidders' list uploading date	To be notified later
H.	Price bid opening date	To be notified later

4. Bidders willing to take part in the process of e-tendering are required to obtain Digital Signature Certificate (DSC) in the name of person who will sign the tender, from any authorized Certifying Authority (CA) under CCA, Govt of India (viz. nCode Solution,

Safescript, e-Mudhra). DSC is given as a USB e-Token. After obtaining the Digital Signature Certificate (DSC) from the approved Certifying Authority they are required to register the fact of possessing the Digital Signature Certificates through the registration system available in the website.

5. WBSEDCL reserves its right to take decision keeping its financial interest. The provisions of Purchase Policy along with the Civil Works Policy of WBSEDCL with subsequent amendment will be applicable.
6. If the offer is submitted without or inadequate Earnest Money, the bid will not be opened. In case of incomplete offer, the tender will be liable for rejection and Earnest Money Deposit will be forfeited.
7. The offer against tender should remain valid for a minimum period of 180 days from the date of *submission of the Price bid or Revised Price bid* if any. However, WBSEDCL may, on the merit of case, request for extension of validity of the offer for a further suitable period without any change in terms & conditions of the offer.
8. Any evidence of unfair Trade Practices including over charging, price fixing, cartel etc. as defined in various statutes, will automatically disqualify the bidders.
9. WBSEDCL is not bound to accept the lowest tender and reserves the right to cancel any or all the tenders unilaterally.
10. Any bidder against whom **FIR/Complaint** is lodged with Police by WBSEDCL shall not be eligible to participate in the bidding process.
11. Other information as well as terms and conditions, which are not covered above, will be available in Instructions to Bidders, General Conditions of Contract of this tender along with the Revised Purchase Policy and Civil Works Policy of WBSEDCL.
12. Price Bid of a bidder will be considered only if his Techno-commercial Bid is found acceptable by WBSEDCL. Decision of WBSEDCL will be final and absolute/binding in this respect. The list of techno-commercially qualified bidders will be displayed in the said website in due course.
13. Conditional / Incomplete tender will not be accepted under any circumstances.
14. The bidder is expected to examine carefully all instruction, conditions, forms, schedules terms, annexure, specifications and drawings of the bidding document. Bids, which are determined to be not substantially responsive to the requirement of the bidding document, may lead to rejection.
15. The Bidder at the Bidders own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender. The costs of visiting the site shall be at the Bidders own expense.
16. Exemption from deposition of earnest money deposit (EMD) shall not be allowed under any circumstances. No interest shall be payable for Earnest Money.
17. The eligibility of a Bidder will be ascertained on the basis of the documents submitted by a Bidder in support of eligibility criteria. If any document submitted by a Bidder is either Incorrect / manufactured / fabricated or false at any stage, his Tender will be out rightly rejected and legal action will be taken against him.
18. The participating bidders may please note that the successful bidder shall have to submit an Indemnity Bond and an Agreement in the prescribed format before commencement of the work.
19. The WBSEDCL reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.
20. The documents uploaded by the bidders should be legible otherwise the bid will be rejected without any prejudice.
21. **Bid evaluation will be conducted only on the basis of final documents uploaded by the bidders within last date and time of online bid submission. Under no circumstances the bidder will be given any further chance to upload any document (online) after opening of technical bid.**
22. **Successful bidder(s) shall have to mandatorily create vendor id through WBSEDCL Web Portal Vendor Corner if not created earlier.**



(D.K. Bachhar)
Zonal Manager,
Kolkata Zonal Office